

Graphic Designer

Job Description:

As part of the design team, the Graphic Designer will work with the design team to assist the Creative Director by creating visuals and marketing material for the conference (print and digital).

Essential Duties and Responsibilities:

Assist the Creative Director with all of the following:

- Designing and creating all visuals and marketing materials for the conference;
- Determining the message the designs should portray;
- Staying on track and meeting the relevant deadlines;
- Reviewing final layouts and suggesting improvements if required;
- Working with the social media team and web developer wherever relevant;
- Attend and participate in team meetings.

Qualifications:

- Good communicator;
- Good teamwork skills;
- Critical about own work;
- Productive and fast worker;
- Creatively driven;
- Experience with Adobe Creative Suite is a requirement.

How to apply:

Please fill out the **TEDxUofT hiring form** [here](#) and email your cover letter, résumé, and portfolio to applications@tedxuoft.com by **June 30th, 2017**. Indicate the role you are applying for in the subject field.